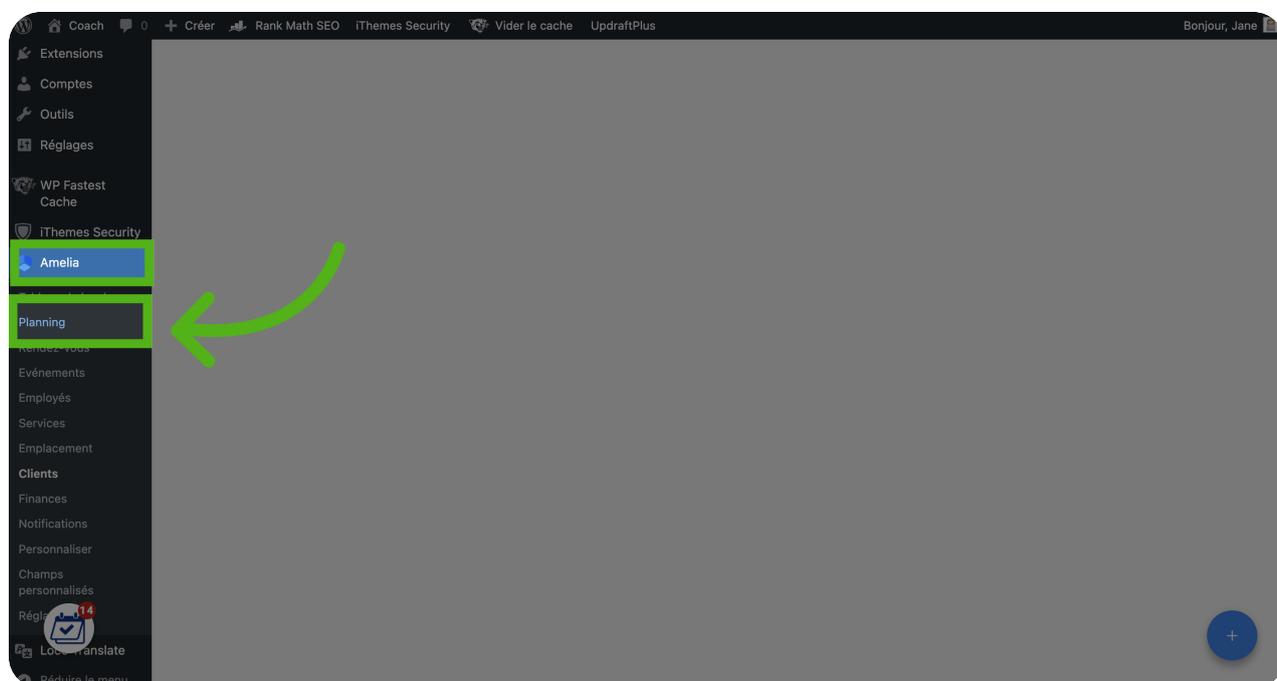


# Gestion des rendez-vous et réservations

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## 01 Tableau de bord



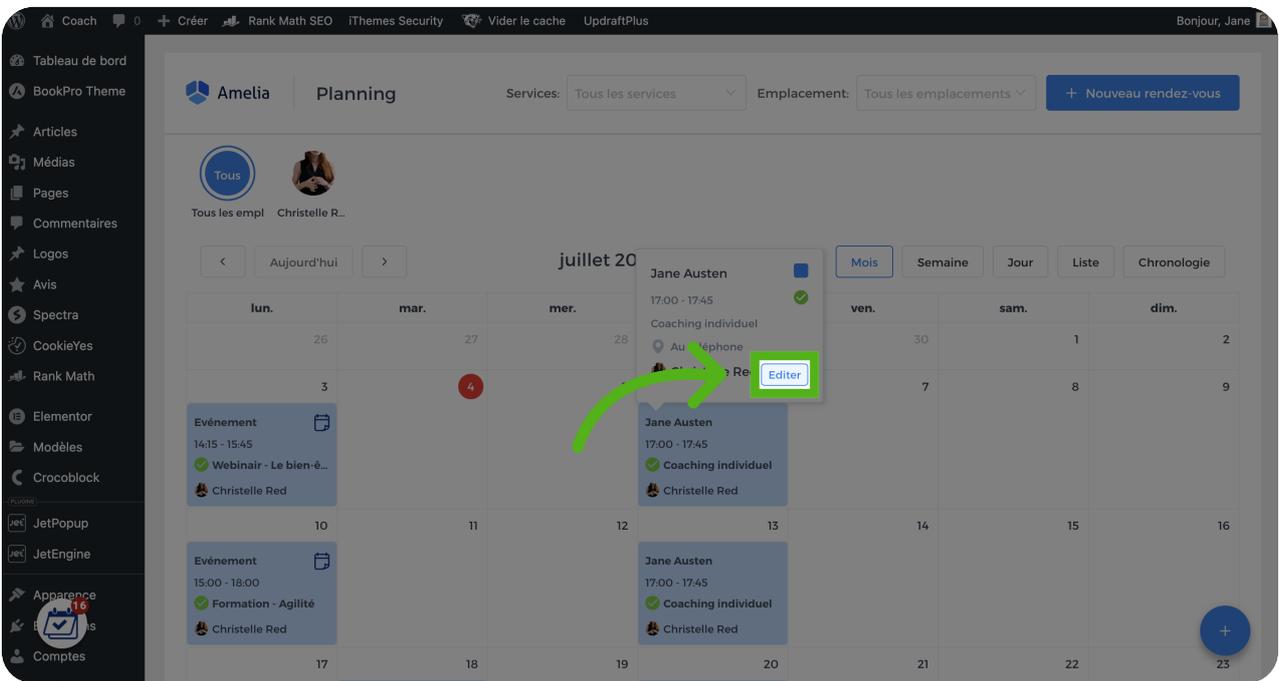
## 02 Espace de gestion du planning

The screenshot shows the Amelia Planning interface. At the top, there are filters for "Services: Tous les services" and "Emplacement: Tous les emplacements". A success message "Succès Le rendez-vous a été enregistré" is visible. The main area displays a calendar for "juillet 2023" with a view selector (Mois, Semaine, Jour, Liste, Chronologie). The calendar shows several appointments and events, including "Jane Austen" coaching sessions and "Webinaire - Le bien-être" and "Formation - Agilité" events. A green box highlights the calendar area.

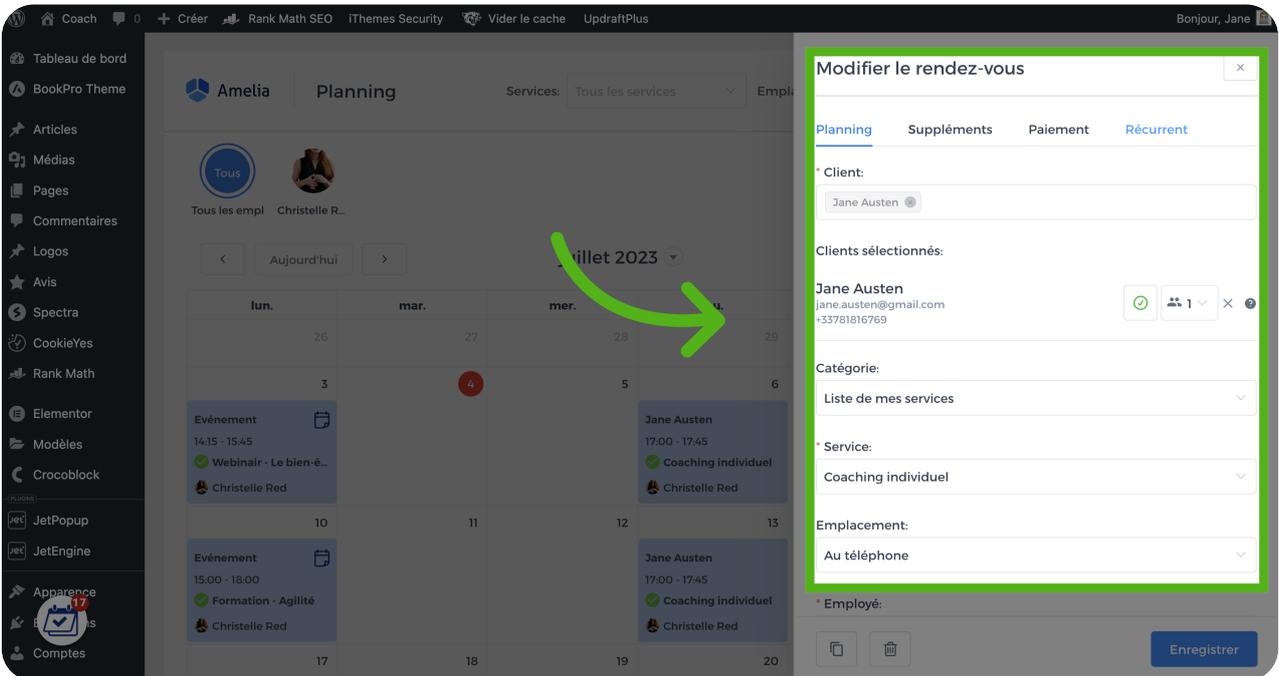
## 03 Filtrer

The screenshot shows the Amelia Planning interface with a focus on the filtering options. The "Services: Tous les services" and "Emplacement: Tous les emplacements" dropdown menus are highlighted with a green box. A green arrow points to the "Nouveau rendez-vous" button. The calendar below shows a similar view to the previous screenshot, but with a different date range (juillet 2023) and a different set of appointments.

## 04 Modifier un rendez-vous



## 05 Détails du rendez-vous



## 06 Détails du rendez-vous

The screenshot shows the Amelia software interface. On the left is a sidebar with navigation options like 'Tableau de bord', 'Articles', 'Médias', etc. The main area displays a calendar for July 2023. A specific appointment is selected, and its details are shown in a panel on the right. A green box highlights the 'Employé' field, which is set to 'Christelle Red'. Other fields include 'Date' (13/07/2023) and 'Heure' (17:00). A green arrow points from the calendar to the details panel.

Amelia Planning Services: Tous les services

Employé: Christelle Red

Date: 13/07/2023 Heure: 17:00

Notifier le client

Note interne:

Enregistrer

## 07 Suppléments

The screenshot shows the Amelia software interface with the 'Modifier le rendez-vous' dialog box open. The 'Suppléments' tab is highlighted with a green box. A message below the tabs states 'Ce service n'a pas d'options supplémentaires'. A green arrow points from the calendar to the dialog box.

Amelia Planning Services: Tous les services

Modifier le rendez-vous

Planning **Suppléments** Paiement Récurrent

Ce service n'a pas d'options supplémentaires

Enregistrer

## 08 Paiement

The screenshot shows the Amelia software interface. On the left is a sidebar with navigation options like 'Tableau de bord', 'BookPro Theme', 'Articles', 'Médias', 'Pages', 'Commentaires', 'Logos', 'Avis', 'Spectra', 'CookieYes', 'Rank Math', 'Elementor', 'Modèles', 'Crocoblock', 'JetPopup', 'JetEngine', 'Apparence', and 'Comptes'. The main area displays a calendar for July 2023 with several events. A modal titled 'Modifier le rendez-vous' is open on the right, showing details for a meeting with 'Jane Austen'. The 'Paiement' tab is selected and highlighted with a green box. A green arrow points from the 'Paiement' tab to the payment details section.

**Modifier le rendez-vous**

Planning Suppléments **Paiement** Récurrent

Jane Austen  
jane.austen@gmail.com

**Paiement** [Voir les détails du paiement](#)

Date: 13/07/2023  
Mode de paiement: Sur place  
Statut: En attente

Prix:	100 €
Suppléments:	0 €
Sous-total:	100 €
Remise:	0 €
Déjà payé:	0 €
En attente:	100 €
<b>Total:</b>	<b>100 €</b>

Enregistrer

## 09 Détails du paiement

This screenshot is similar to the previous one, but the 'Paiement' tab in the modal is now highlighted with a green box. A green arrow points from the calendar area towards the modal. The payment details section is more prominent.

**Modifier le rendez-vous**

Planning Suppléments **Paiement** Récurrent

Jane Austen  
jane.austen@gmail.com

**Paiement** [Voir les détails du paiement](#)

Date: 13/07/2023  
Mode de paiement: Sur place  
Statut: En attente

Prix:	100 €
Suppléments:	0 €
Sous-total:	100 €
Remise:	0 €
Déjà payé:	0 €
En attente:	100 €
<b>Total:</b>	<b>100 €</b>

Enregistrer

## 10 Récurrences

The screenshot shows the Amelia Planning interface. On the left is a sidebar with various tools. The main area displays a calendar for July 2023. On the right, a modal titled 'Modifier le rendez-vous' is open. The modal has tabs for 'Planning', 'Suppléments', 'Paieement', and 'Récurent'. The 'Récurent' tab is highlighted with a green box. Below the tabs is a list of appointments with columns for 'Planning', 'Suppléments', 'Paieement', and 'Récurent'. The first entry is '13/07/2023 17:00' with an 'Editer' button. A green arrow points from the 'Récurent' tab to this entry.

Planning	Suppléments	Paieement	Récurent
1	13/07/2023 17:00		Editer
2	20/07/2023 17:00		Editer
3	27/07/2023 17:00		Editer
4	03/08/2023 17:00		Editer
5	10/08/2023 17:00		Editer
6	17/08/2023 17:00		Editer
7	24/08/2023 17:00		Editer
8	31/08/2023 17:00		Editer

## 11 Dates de rendez-vous

The screenshot shows the Amelia Planning interface. On the left is a sidebar with various tools. The main area displays a calendar for July 2023. On the right, a modal titled 'Modifier le rendez-vous' is open. The modal has tabs for 'Planning', 'Suppléments', 'Paieement', and 'Récurent'. The 'Récurent' tab is highlighted with a green box. Below the tabs is a list of appointments with columns for 'Planning', 'Suppléments', 'Paieement', and 'Récurent'. The first entry is '13/07/2023 17:00' with an 'Editer' button. A green arrow points from the 'Récurent' tab to this entry.

Planning	Suppléments	Paieement	Récurent
1	13/07/2023 17:00		Editer
2	20/07/2023 17:00		Editer
3	27/07/2023 17:00		Editer
4	03/08/2023 17:00		Editer
5	10/08/2023 17:00		Editer
6	17/08/2023 17:00		Editer
7	24/08/2023 17:00		Editer
8	31/08/2023 17:00		Editer

## 12 Enregistrer

The screenshot shows the Amelia Planning interface. On the right side, there is a form for creating a new appointment. The form includes fields for 'Catégorie', 'Service', 'Emplacement', 'Employé', 'Date', and 'Heure'. A green arrow points from the 'Note interne' text area to the 'Enregistrer' button at the bottom right of the form.

lun.	mar.	mer.	jeu.
26	27	28	29
3	4	5	6
10	11	12	13
17	18	19	20

## 13 Nouveau rendez-vous

The screenshot shows the Amelia Planning interface. A green arrow points from the 'Emplacement' dropdown menu to the '+ Nouveau rendez-vous' button, which is highlighted with a green box. The calendar view shows the month of July 2023.

lun.	mar.	mer.	jeu.	ven.	sam.	dim.
26	27	28	29	30	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23

## 14 Nouveau rendez-vous

The screenshot displays the Amelia software interface. On the left is a sidebar with navigation options like 'Tableau de bord', 'BookPro Theme', 'Articles', 'Médias', 'Pages', 'Commentaires', 'Logos', 'Avis', 'Spectra', 'CookieYes', 'Rank Math', 'Elementor', 'Modèles', 'Crocoblock', 'JetPopup', 'JetEngine', 'Apparence', and 'Comptes'. The main area shows a calendar for July 2023 with a 'Nouveau rendez-vous' form overlaid on the right. A green arrow points from the calendar to the form. The form has two tabs: 'Planning' (selected) and 'Suppléments'. It contains fields for: Client (dropdown), Catégorie (dropdown), Service (dropdown), Emplacement (dropdown), Employé (dropdown), Date (text input), and Heure (dropdown). Buttons for 'Annuler' and 'Enregistrer' are at the bottom right.

15 Vous en savez désormais davantage sur la gestion de votre planning de rendez-vous et des réservations.

A promotional graphic with a blue-to-purple gradient background. It features the text 'Vous en savez désormais davantage sur la gestion de votre planning de rendez-vous et des réservations.' in white. At the bottom right is the BookPro logo, which consists of a calendar icon with a checkmark and the word 'BOOKPRO' in white capital letters.

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